

## Leggere il teatro (“Reading the theatre”)

Workshop directed by Jean-Paul Denizot

Associazione Culturale Dello Scompiglio

Tenuta Dello Scompiglio - Vorno, Capannori (Lucca), Italy

## PRIVACY POLICY

**Subject: information pursuant to art. 13 of Legislative Decree no. 196 of 30 June 2003 on the protection of personal data and art. 13 of EU Regulation 679/2016 - General Data Protection Regulation (“GDPR”)**

As required by the laws in force, we wish to inform you about the processing of your personal data and your rights, by notifying you of the following:

### 1. Data controller

The data controller is the **ASSOCIAZIONE CULTURALE DELLO SCOMPIGLIO**, based in Capannori (Lucca - Italy), via comunale di Vorno 67-73, cf: 92038780463, VAT number 02204150466, Tel. 0583971475 - Fax 0583971661. To contact the Data Controller please write to: [salvina@delloscompiglio.org](mailto:salvina@delloscompiglio.org).

The updated list of Data Processors and authorised persons in charge of your personal data is held at the aforementioned address.

### 2. Personal data subject to processing

The Data Controller processes your personal, identification, contact and tax data. The Data Controller may become aware of your sensitive data (as defined by art.4 of the Privacy Code) or particular categories of personal data (as defined by art.9 GDPR).

### 3. Purpose, legal basis and nature of the processing

The collection and processing of your data are carried out for the execution of the obligations linked to the **“Reading the theatre” Workshop notice**. The aforementioned data are collected in order to establish and regulate the relationships linked to the **“Reading the theatre” Workshop notice**. Failure to provide the data will make it impossible to complete the **“Reading the theatre” Workshop notice**, and to comply with the obligations connected to it. THE ASSOCIAZIONE CULTURALE DELLO SCOMPIGLIO may process your common personal data in order to:

- transfer them, with any photos and videos concerning you, to promote the event in which you are participating.
- send you in paper or electronic form (*newsletter*), information relating to the activities organised or promoted by THE ASSOCIAZIONE CULTURALE DELLO SCOMPIGLIO.

### 4. Processing methods

The data you provide will be processed in accordance with the principles of correctness, lawfulness, relevance, proportionality and transparency for the management of the contractual and/or pre-contractual relationship. The processing of sensitive data and/or particular categories of personal data, will be carried out exclusively to fulfill the obligations and exercise the specific rights of the Data Controller or the Data Subject. The Data Controller does not in any way use automated decision-making processes concerning your personal data.

### 5. Recipients

Your personal data, including those relating to particular (sensitive) categories, will be processed in paper, electronic or digital form by authorised internal staff and collaborators authorised by the ASSOCIAZIONE CULTURALE DELLO SCOMPIGLIO, within the scope of their respective functions and in accordance with the instructions received, always and only for the achievement of the specific purposes, strictly respecting the principles of confidentiality and security required by the applicable regulations. By virtue of your consent, THE ASSOCIAZIONE CULTURALE DELLO SCOMPIGLIO may transfer your data, photos and videos relating to your activity, to press offices, newspapers, information channels with which it collaborates and *social networks*.

Without the need for express consent (Article 24 of the Privacy Code

and Article 6 of the GDPR), in fulfilment of legal and contractual obligations, your data may be disclosed to the following subjects, without the need for express consent:

- public bodies or public authorities;
- insurance companies and banks;
- internal resources of the Data Controller, who have received specific instructions;
- external subjects appointed as Data Processors (for example: consultants, companies specialised in *software*);
- professionals and business administration and management companies;
- supervisory Bodies, judicial Authorities as well as to all other subjects to whom the communication is required by law for the fulfilment of the aforesaid purposes. Your data shall not be disclosed.

### 6. Data transfer

The Data Controller does not transfer your personal data to a third country outside the European Union, however it reserves the right to use *cloud* service in accordance with the provisions of Articles 44 et seq. of the GDPR.

### 7. Data Retention

Personal data will be kept until the activities of the ASSOCIAZIONE CULTURALE DELLO SCOMPIGLIO. Personal data that do not need to be kept for the purposes indicated will be deleted. It should be noted that the information systems used to manage the information collected are configured, already at their origin, in order to minimise the use of data.

### 8. Your Rights

As concerned party, you can exercise the rights referred to in art. 7 of the Privacy Code and art. 15 GDPR according to which:

- you may obtain confirmation of the existence, or otherwise, of any personal data concerning you, even if not yet recorded, and their communication in an intelligible format;
- you may obtain information regarding: a) the origin of your personal data; b) the purposes and modalities of processing; c) the logic applied in the case of processing carried out with the use of electronic instruments; d) the identity of the controller, the processors and the designated representative pursuant to article 5, para. 2 Data Protection Code and art. 3 para. 1 GDPR; e) subjects or categories of subjects to whom personal data may be disclosed or who may become aware of the data as designated representatives within the state territory, as data processors or agents;
- you may obtain: a) the updating, rectification or, if required, completion of data; b) the cancellation, transformation into anonymous form or blocking of data processed in violation of the law, including data which need not be kept for the purposes for which the data were collected or subsequently processed; c) the certification that the operations referred to in letters a) and b) have been brought to the attention, also as regards their content, of those to whom the data have been communicated or disseminated, except in the case in which this fulfilment proves impossible or involves the use of means that are manifestly disproportionate to the protected right;
- you may object, in whole or in part, for legitimate reasons, to the processing of personal data concerning you, even if pertinent to the purpose of the collection.

Where applicable, you also have the rights referred to in Articles 16-21 of the GDPR (right of rectification, right to be forgotten, right to restrict processing, right to data portability, right to object), as well as the right to lodge a complaint with the Supervisory Authority.